

LOCAL SPONSOR APPLICATION CHECKLIST INSTRUCTIONS

New York State Office of Parks, Recreation and Historic Preservation (OPRHP)

Snowmobile Trail Grant-In-Aid Program

Submission Deadline: September 1st

1. **Local Governmental Sponsor:** Name of County or Town.
2. **Local Sponsor Application Checklist:** Required. One per Local Sponsor.
3. **Conditions of the Grant Agreement:** Required. One per Local Sponsor.
4. **Local Sponsor Contact Information:** Required. One per Local Sponsor.
5. **Landowner Permissions and Trail Maintenance Statement:** Required. One per TME.
6. **Budget Form:** Required. One per TME.
7. **Equipment Summary:** Required. One per TME.
8. **Three Year Capital Project Plan:** Required. One per TME or county-wide plan from Local Sponsor.
9. **Snowmobile Association Club Listing:** Required IF APPLICABLE. One per Local Sponsor.

SEQRA Determination for NEW or MODIFIED trails: State Environmental Quality Review Act (SEQRA) must be submitted for a new snowmobile trail and/or reroute or changes to an existing trail.

YES – Select if value is greater than zero (0).

N/A – Select if value is zero (0).

Do TMEs within your municipality receive funding through the Federal Recreational Trails Program (RTP) Grant?YES

– Select if value is greater than zero (0).

If yes, what is being funded? Provide name of goods/services.

N/A – Select if value is none

Are any TMEs in your municipality currently receiving or have received other funding (Federal, State, county, Town, Village or Non Profit entities) for projects related to their trail system, other than RTP funds?

YES – Select if value is greater than zero (0).

If yes, from what agency/agencies?

NO – Select if value is none

Are any TMEs in your municipality receiving municipal grant funds in other counties?

YES – Select if value is greater than zero (0).

If yes, from what agency/agencies?

NO – Select if value if none.

