



INDIVIDUAL ACCESS PASS

A New York State Individual Access Pass is enclosed for your use. We hope it will provide you with many enjoyable experiences at New York State parks, historic sites, arboretums and recreational areas. For a description of these facilities visit www.nysparks.com and www.dec.ny.gov.

Please take a few moments to review the Guidelines for Individual Access Pass Use on the following pages. They will help to familiarize you with the facilities at which the Individual Access Pass is accepted and the procedures for its use.

If the pass is lost or stolen or for any other reason you require a replacement, you will need to reapply under existing qualifications. **Please note the expiration date on the Individual Access Pass. It is your**

responsibility to reapply to obtain a new pass. Applications are available at any of our facilities, at www.nysparks.com/admission or by contacting:

ACCESS PASS
New York State Parks
Albany, New York 12238
518-474-2324
TDD/TTY through the
New York Relay Service

When reapplying for a new pass, please allow 2-4 weeks for processing.

Feel free to contact us with any questions you may have. We hope you will enjoy your visits to New York's many wonderful state parks and recreational areas.



INDIVIDUAL ACCESS PASS

Guidelines for Use



State of New York
www.state.ny.us



NYS Office of Parks, Recreation
and Historic Preservation
www.nysparks.com



Department of
Environmental Conservation
www.dec.ny.gov

GUIDELINES FOR INDIVIDUAL ACCESS PASS USE

The Individual Access Pass ("pass") is the property of the State of New York and must be returned upon our request. It is issued as a personal benefit, providing free or discounted facility use for the pass holder only.

If it is misused or if the pass holder is found not to meet the Access Pass qualifications, it will be revoked. Upon a suspected violation, the pass will be confiscated and all privileges suspended. Following a review, the pass may be permanently revoked and all future Access Pass privileges may be denied.

INDIVIDUAL ACCESS PASS REGULATIONS

1. The pass must be presented by the pass holder on each occasion the pass is applied toward a fee waiver. The pass holder will be required to sign an official record sheet and may also be required to present other photo and/or New York State residency identification and to verify their disability.
2. The pass holder must comply with all terms and conditions of use of New York State Park facilities.
3. The pass may not be used by any person except the person to whom it was issued, except when the payment of a single fee ordinarily includes other people (e.g. vehicle use charges for a carload of passengers, or rental of a campsite or a cabin which will accommodate several persons).
4. The pass may not be altered in any way.
5. The pass holder may not obtain a green fee ticket to sell to another person.

REISSUE OR MODIFICATION

A pass is acceptable until the expiration date shown on the pass. Reapplication is the responsibility of the pass holder and is required to replace an expired, lost, or stolen pass or a pass rendered unusable for any other reason. Changes in Individual Access Pass regulations may affect eligibility for a new pass. Reapplication takes approximately eight weeks. Temporary passes are not issued.

WHAT THE INDIVIDUAL ACCESS PASS INCLUDES

The pass is valid on any day at facilities operated by the New York State Office of Parks, Recreation and Historic Preservation and the New York State Department of Environmental Conservation and entitles the pass holder to:

1. free entrance of a personal vehicle (car or van)
2. free entrance to state historic sites and arboretums
3. discounted campsite and cabin rental; see "Camping and Cabin Reservation/Registration Policies" section of these Guidelines
4. free transient marina dockage (discounted at Mills Norrie State Park) except when the slip is rented at the same time as the campsite or cabin in that facility
5. free swimming, tennis, cross-country skiing and greens fees
6. free entrance to performing arts programs
7. seasonal boat slip rentals
8. equipment rentals including, but not limited to, golf carts, golf clubs, boats, beach umbrellas, chairs, towels, swimsuits, lockers, skis and skates
9. special amenities including, but not limited to, pay showers, security deposits and checking of valuables
10. any activity operated by a private concern under contract with the state including, but not limited to, food service, inns, golf course pro shops, marinas, ski concessions, etc.
11. entitlement to park in parking areas designated for people with disabilities
12. entitlement to accessible cabins and campsites (it is the responsibility of the pass holder to request these accommodations)
13. transient marina dockage when the slip is rented at the same time as a campsite or cabin in that facility
14. permit fees
15. campsite and cabin reservation, registration, cancellation, reservation change and refund fees
16. fees for additional vehicles at a campsite or cabin
17. cabin rentals in the Palisades Region (Sebago Cabin Camp in Harriman State Park)
18. house or real estate rentals and any vacation rentals/full service overnight accommodations
19. bus admission
20. group camping, picnic shelters and other group activities
21. firewood, gas heat, electricity and other consumables
22. additional fee for campsites designated as "prime" sites and for those with tent platforms
23. entrance to performing arts programs
24. seasonal boat slip rentals
25. equipment rentals including, but not limited to, golf carts, golf clubs, boats, beach umbrellas, chairs, towels, swimsuits, lockers, skis and skates
26. special amenities including, but not limited to, pay showers, security deposits and checking of valuables
27. any activity operated by a private concern under contract with the state including, but not limited to, food service, inns, golf course pro shops, marinas, ski concessions, etc.
28. entitlement to park in parking areas designated for people with disabilities
29. entitlement to accessible cabins and campsites (it is the responsibility of the pass holder to request these accommodations)
30. transient marina dockage when the slip is rented at the same time as a campsite or cabin in that facility
31. permit fees

CAMPING AND CABIN RESERVATION/REGISTRATION POLICIES

All information found in the current "New York State Camping Reservation Guide" applies to pass holders. The following additional procedures, along with all "Guidelines for Individual Access Pass Use" also apply:

1. A campsite or cabin for an Access Pass holder under the age of 18 (21 at some parks) must be rented in the name of the Access Pass holder. The permit must be signed by a site occupant 18 years of age or older (21 at some parks).
2. At the park, the Access Pass holder must present the valid Access Pass before and after the stay and may be required to present other identification for validation purposes. The Access Pass holder should verify that the Access Pass User and ID number are indicated on the camping permit. If an Access Pass is used during the reservation process and is not presented at the park, full fees will remain and no refund will be initiated.
3. For cabins and campsites, the full fee, including amenities, must be paid along with the non-refundable reservation fee at the time of reservation. At the end of the camping stay, the Access Pass holder must apply for a refund at the registration point.
4. The non-refundable registration fee must be paid at the time of registration by an Access Pass holder without a reservation.
5. The Access Pass holder may not use the pass to reserve or rent a cabin or campsite that he or she does not occupy. The Access Pass holder must occupy the campsite or cabin during the entire permit period pursuant to general camping regulations.
6. If an Access Pass holder leaves early, the "early-out" fees shall be assessed at the regular campsite/cabin rate for the nights not stayed. For the nights stayed, the Access Pass rate will apply for refund purposes. If an Access Pass user cancels the reservation within 8 days of the scheduled arrival, the full value of one night's stay will be assessed along with the ordinary cancellation fee.
7. When renting a transient marina slip at the same time as renting a campsite or cabin in that facility, the transient marina slip is considered an amenity that is purchased at the facility and is not included as an Access Pass benefit. Rates may vary at individual facilities.